



**Marin Adult Education Program Consortium
Governance Committee Agenda
November 1, 2023**

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Meeting time: 2 pm, November 1, 2023

Zoom link: <https://tamdistrict-org.zoom.us/j/91885676452?pwd=aDJyQWVo5MU5NUk1DUVQwRVprRUhHQT09>

Meeting Moderator: Victoria Martin, San Rafael City Schools

Meeting minutes: Rebecca Nowlen, MAEP Outreach Coordinator & Data Analyst

CAEP Members: Ensure voting member or designee attends monthly meetings

| FUNDING YEAR | SPEND BY |
|--------------|---|
| 2021-22 | 6/30/2023; With written explanation: 12/31/2023 |
| 2022-23 | 6/30/2024; With written explanation: 12/31/2024 |

Called to order 2:02 PM, Jen moves, Jaemi seconds

In Attendance: Victoria Martin, Estela Mérida Godfrey, Jen Russell, Jaemi Naish, Sue Hall, Adam Jennings, Kathleen Antokhin, Rebecca Nowlen, Julian Solis

- I. Public Comment- no comment
- II. Items for Discussion and/or Action
 - A. Approve Minutes of October 4, 2023 meeting: Jen moves, Sue seconds approved
 - B. [Outreach Coordinator Update](#) - Rebecca
 - 1. In-Person Meetings-Tabled
 - 2. Spanish Literacy Update- Estela
 - a) Enrolled 20, showed up 10 on the first day of class (8/28/23).
Current enrollment: 12 adult students.

- b) Separating students into two cohorts to scaffold content for those who need it.
 - 3. AI Workshop- see slideshow linked above
 - 4. Consortium Flyer- see slideshow linked above
 - 5. CAEP Summit- see slideshow linked above
 - 6. Data Update- see slideshow linked above
- C. Member Updates and Handouts
 - 1. COM - Kathleen and Julian
 - a) Wrapped up another construction cohort- the 16th cohort since the program's inception in Fall 2018.
 - (1) Over 200 adults have completed the College of Marin/Canal Alliance Construction Fundamentals program. Over 80% of participants report an employment gain: new job, job advancement, or increased wage.
 - b) CNA program wrapped up. Discussing timing of next cohort. Working on a grant to support CNA Program.
 - c) Latinos in Finance pilot program, another partnership with Canal Alliance, in progress.
 - d) Bus apprenticeship program still running and is anticipated to be an official DAS-registered apprenticeship program
 - e) ESL enrollment has greatly increased. 65% higher than last year to date.
 - f) Organizing COM tours for the spring semester for ESL students
 - 2. TUHSD- Jaemi
 - a) Collecting data on enrollment. Expecting to exceed number from last year.
 - b) ESL learners are wanting to be in person
 - c) Communities are requesting ESL in satellite locations
 - d) Getting ready for ELL Pathways grant to expand HC Pathways class
 - e) Looking for credentialed nurses
 - f) Expanded Pearson Vue hours
 - 3. MCOE - No Update
 - 4. SUSD- Adam
 - a) No update
 - 5. NUSD- Jen
 - a) Shout out to Lion's Club– they provided an eye exam and glasses for a student

- b) Teacher-Residency Program
 - (1) Someone with a bachelor's degree can get a stipend to attend Sonoma State for teacher education
 - (2) She will send out flyer
 - c) Having more students looking for online ESL later in the evening
 - d) Working to offer an online citizenship class open to students in all agencies
 - e) Ordering new CASAS tests
6. SRCS - Victoria
- a) Classes are full
 - b) Will be adding more students in January
 - c) Hired science teacher
 - d) Considering offering a GED in Spanish program
 - e) Looking for resources for newcomers in trades
- B. ELL Healthcare Pathways Grant - Kathleen
- 1. MAEP was selected to receive ELL Healthcare Pathways grant
 - 2. Funding is anticipated to come through in November to COM, NUSD, MCOE, and TAS
 - 3. Final application due 11/6/2023
- C. Jaemi would like to include CTE Pathways as a topic in January's meeting. Suggests Jesse Madsen or Ken Lippi as lead.

Jaemi moves to close, Adam seconds, meeting adjourned at 2:49 PM